

ELECTIONS & VOTING
of
CARDIFF AND DISTRICT LITTLE ATHLETICS CENTRE INC.

REGULATION 1 – ELECTIONS & VOTING

In this Regulation “LANSW” means the Little Athletics Association of NSW Inc.

1.1 PURPOSE

This Regulation sets down the procedural requirements of the Centre for all ballots and elections. This Regulation is made under Rule 35 and will be interpreted in accordance with the Constitution.

1.2 ELECTION OF THE COMMITTEE

- a) Elections for Committee Members shall be conducted at the Annual General Meeting of the Centre.
- b) Nominations to the Committee shall be open to any adult person, provided they:
 - i) are not an undischarged bankrupt,
 - ii) do not have a recorded conviction which in the opinion of the Committee renders them unsuitable to serve in the role for which they have been nominated,
 - iii) are not ruled as unsuitable by the Committee to serve on the Committee, and
 - iv) agree to undertake a Working with Children Check.
- c) Where voting papers are to be used:
 - i) the Committee may prepare a list of the name/s of nominees in alphabetical order, or may simply provide blank papers on which members eligible to vote may write or indicate their vote in a manner indicated by the Committee,
 - ii) Voting papers are to be lodged at the ballot boxes provided for that purpose, or if so determined, with the scrutineers.
 - iii) At least two scrutineers shall be appointed by the chairperson of the meeting, prior to the election, who shall examine each vote, ensure its validity and record one vote for each nomination which has been indicated with a tick, cross, signifying mark, or name or other similar indication and at the completion of such count, advise the chairperson of the votes recorded for each nomination, and
 - iv) the person determined to have the greatest number of votes shall be deemed to be the elected member of the Committee.

The Model Centre Constitution requires that a secret ballot is conducted when there is more than one nomination for a particular position.

1.3 PROXY VOTING

- a) Each Member shall be entitled to appoint a proxy by notice given to the Secretary no later than twenty four (24) hours before the time of the meeting in respect of which the proxy is appointed.
- b) The notice appointing the proxy is to be in or to the effect of the form set out in Appendix 1 to this regulation.
- c) Unless otherwise instructed the proxy may exercise the proxy vote as he thinks fit.
- d) Failure to comply with the requirements of either of both of regulation 1.3a) or 1.3b) shall render the proxy invalid.

This Regulation 1.3 sets out guidance for the Centre if the Centre has included a provision for proxy voting in Rule 27.3 of the Constitution. It is not required at all if no proxy provision has been included. Appendix A is also only required if proxy voting is provided for.

Appendix A

FORM OF APPOINTMENT OF PROXY

I,
(full name)

of
(address)

being a member of
(Little Athletics Centre)

hereby appoint
(full name of proxy)

of
(address of proxy)

being a member of that Centre, as my proxy, to vote for me on my behalf at the General Meeting of the Centre (Annual general Meeting or Special General Meeting, as the case may be) to be held on the day of 2..... and at any adjournment of that meeting.

I instruct my proxy to vote in accordance with my attached instructions.

I authorise my proxy to vote in a manner they think fit.

.....
Signature of member appointing proxy

Date

NOTE: A proxy vote may only be given to a person who is a member of the Centre.

To be returned to:
The Secretary
[Name of Little Athletics Centre] Inc.
[Address]

by **[time & date]**